

THE SCHEDULE

THE STATUTES OF THE UNIVERSITY

[See Section 29 (1)]

1. In these Statutes, unless there is anything repugnant in the subject or context-

(a) The Act. means the Aliah Madrasah Act, 2012, as amended from time to time and .section. means, a section of the Act; and

(b) Officers, Authorities, Professors, Readers, Lecturers, Clerical Staff, and Servants mean, respectively, Officers, Authorities, Professors, Readers, Lecturers, Clerical Staff and Servants of the University.

2. (1) The Court shall consist of the following persons, namely :

Ex-Officio Members -

- (i) Chancellor;
- (ii) Pro-Chancellor;
- (iii) Vice-Chancellor;
- (iv) Pro-Vice-Chancellor, if any;
- (v) Dean;
- (vi) Treasurer;
- (vii) All former Vice-Chancellors;
- (viii) Librarian;
- (ix) Proctor; and
- (x) Dean of Students.Welfare,

Representatives of Departments and Colleges -

- (xi) Heads of Departments of Studies;

Representatives of University Teachers other than Professors :

(xii) (a) Two Readers, by rotation according to seniority, who shall be members for a term of three years.

(b) Five Lecturers, by rotation according to seniority, who shall be members for a term of three years.

(xiii) Ten persons elected by the Alumni Association from amongst its members in accordance with the Rules which may be framed as per Statutes.

Representatives of Legislatures :

(xiv) Three members of Parliament, two to be elected by the Lok Sabha, from among its own members, in such manner as the Speaker may direct and one to be elected by the Rajya Sabha from among its own members, in such manner as the Chairman may direct.

“Provided further that if a Member of Parliament becoming a Minister or Speaker/Deputy Speaker Lok Sabha or Deputy Chairman, Rajya Sabha his/her nomination/election on the Statutory Body shall be deemed to have been terminated.

Representatives of West Bengal Legislative Assembly :

(xv) Two members to be elected by the West Bengal Legislative Assembly from among its own members, in such manner as the Speaker may direct.

Representatives of Educational Boards :

(xvi) The Chairman, West Bengal Board of Madrasah Education, and one other member of the Board, nominated by the Board.

Nominated Members :

(xvii) (a) Not more than five persons to be nominated by the Chancellor;

Provided that no employee of the University or of a recognised College or Institution shall be eligible to be a member.

(2) If any body of persons entitled to elect a member fails to do so within the time prescribed by the Court, the Court may appoint as member any person when that body of persons could have elected as a member :

(3) Save as otherwise expressly provided, a member of the Court shall hold office for a period of five years.

3. An annual meeting of the Court shall be held on a date to be fixed by the Executive Council, unless some other date has been fixed by the Court in respect of any year. Any vacancies among the officers of the University or among the members of the Court or the Executive Council or the Finance Committee which ought to be filled by the Court shall be so filled up either at such annual meeting or at any other meeting convened by the Vice-Chancellor.

4. A report of the working of the University during the previous year, together with a statement of the receipts and expenditure, the balance sheet, as audited, and the financial estimates shall be presented to the Court at its annual meeting.

5. (1) The Executive Council shall consist of the following persons, namely :

(i) Vice-Chancellor;

(ii) Pro-Vice-Chancellor;

- (iii) Deans of all faculties;
- (iv) Treasurer;
- (v) Proctor;
- (vi) Two persons elected from amongst themselves by the teachers of the University & Library staff.
- (vii) Two persons nominated by the Chancellor;

(2) No person shall be a member under item (ix) or (x) of Clause (1) for more than two terms.

(3) Members referred to in items (vii) (b)&(c), (viii) and (x) of Clause (1) shall hold office for a term of two years while those referred to in items (ix), (xi) and (xii) for a term of three years.

(4) Seven members of the Executive Council shall form a quorum.

6. (1) The Executive Council shall, subject to the control of the Court, have the management and administration of the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.

(2) Subject to the provisions of the Act, the Statutes and the Ordinances, the Executive Council shall in addition to all other powers vested in it, have the following powers, namely :

(i) to appoint, from time to time, the Registrar, Librarian, Principals of Colleges and Institutions established by the University and such Professors, Readers, Lecturers and other members of the teaching staff as may be necessary on the recommendations of Selection Committees constituted for the purpose;

Provided that no action shall be taken by the Executive Council, except in cases covered by the second proviso, in respect of the number, qualifications and the emoluments of teachers otherwise than after consideration of the recommendations of the Academic Council :

Provided further it shall not be necessary to constitute any Selection Committee for making appointment :

(a) to any supernumerary post; or

(b) to the post of a Professor of a person of high academic distinction, eminence and professional attainment invited by the Executive Council to accept the post;

(ii) to create administrative, ministerial and other necessary posts, to determine the number and emoluments of such posts, and to appoint persons to such posts on such terms and conditions of service as may be prescribed by the Ordinances in this behalf, or to delegate the powers of appointments to such authority or authorities or officer or officers as the Executive Council may, from time to time, by resolution, either generally or specially direct;

(iii) to grant leave of absence to any officer of the University, other than the Chancellor, the Pro-Chancellor and the Vice-Chancellor and to make the necessary arrangements for the discharge of the functions of such officer during his absence;

(iv) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and, for that purpose to appoint such agents as it may think fit;

(v) to invest any money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities. as it may, from time to time, think fit, or in the purchase of immovable property in India, with the like power of varying such investments from time to time;

(vi) to transfer or accept transfers of any movable or immovable, property on behalf of the University;

(vii) to provide the buildings, premises, furniture and apparatus and other means needed for carrying on the work of the University;

(viii) to enter into, vary, carry out and cancel contracts on behalf of the University, and, for that purpose to appoint such persons as it may think fit;

(ix) to entertain, adjudicate upon, and if it thinks fit, to redress any grievances of the officers of the University, the teaching staff, the students and the University.s servants, who may, for any reason, feel aggrieved, otherwise than by an act of the Court;

(x) to appoint Examiners and Moderators and if necessary, to remove them, and to fix their fees, emoluments and traveling and other allowances, after consulting the Academic Council;

(xi) to select a Common Seal for the University and provide for the custody and use of the Seal;

(xii) to make such special arrangements as may be necessary for the residence and discipline of women students, after consulting the Advisory Board of Women.s Education, the establishment and functions of which are to be prescribed by the Ordinances; and

(xiii) to exercise such other powers and to perform such other duties as may be conferred or imposed on it by the Act or the Statutes.

7. (1) The Academic Council shall consist of the following members, namely :

(i) Vice-Chancellor;

(ii) Pro-Vice-Chancellor;

(iii) Dean of Colleges;

(iv) Librarian;

(v) Deans of the Faculties;

(vi) Heads of the Departments, other than Deans of Faculties;

(vii) Eight Professors, other than Heads of the Departments by resolution according to seniority;

(viii) The Dean of Students.Welfare;

(ix) Six persons elected from amongst themselves by the teachers of the University and Library Staff by the election to be held in accordance with the rules laid down in Appendices B and X to these Statutes :

Provided that there shall be at least :

- (a) Four University appointed persons;
- (b) Four women;

Provided further that no person shall be elected to the Academic Council more than twice.

(x) Five students of the University of whom one shall be a Research student, two Post-graduate and two Under- graduate students. The student-members shall have such qualifications for eligibility as have been prescribed in Appendix .C. and shall be elected in accordance with the Rules laid down in Appendices C and X to these Statutes.

(xi) Two persons, not being employees of the University or of a recognised College or Institution, co-opted by the Academic Council for their special knowledge.

(2) Except student members who shall hold office for one-year and ex-officio members, all other members of the Academic Council shall hold office .for a term of two years :

Provided that in the case of members elected under Clause (1) (xi), the Vice-Chancellor may extend their term collectively for a period not exceeding one year at a time but not beyond two years on the whole :

Provided further that during the extended term, theVice- Chancellor may at any time order holding of election under Clause (1) (xi) in which case the said members shall hold office only till the declaration of the result of that election.

(3) One-third members of the Academic Council shall form a quorum.

8. Subject to the Act, the Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely :

- (i) to report on any matter referred to or delegated to it by the Court or the Executive Council;
- (ii) to makerecommendations to the Executive Council with regard to-
 - (a) the creation of teaching posts in the University and Colleges maintained by the University and the abolition thereof; and
 - (b) the classification of the posts referred to in sub-item (a) and their emoluments and the duties attached thereto;
- (iii) to formulate and modify or revise schemes for the organization of Faculties, and to assign to such Faculties their respective subjects and also to report to the Executive Council as to the expediency of the abolition or sub-division of any Faculty or the combination of one Faculty with another;

(iv) to make special arrangement, if any, for the teaching of women students and for prescribing for them special courses of study, after consulting the Advisory Board of Women's Education;

(v) to make arrangements for the instruction and examination of persons not being members of the University as may be necessary;

(vi) to promote research within the University and to require, from time to time, report on such research;

(vii) to consider proposals submitted by the Faculties;

(viii) to appoint Committees for admission to the University; (ix) to recognise Diplomas and Degrees of other Universities and Institutions and to determine their corresponding value in relation to the Diplomas and Degrees of the Aliah Madrasah University;

(x) to fix, subject to any conditions accepted by the Court, the time, mode and conditions of competition for Fellowships, Scholarships and other prizes and to award the same;

(xi) to make recommendations to the Executive Council in regard to the appointment of Examiners and, if necessary, their removal and the fixation of their fees, emoluments and travelling and other expenses;

(xii) to make arrangements for the conduct of examinations and to fix dates for holding them;
(xiii) to appoint, whenever, necessary Inspectors or Boards of Inspectors for inspecting Colleges, applying for admission to the privileges of the University;

(xiv) to declare the results of the various University examinations, or to appoint Committees or officers to do so, and to make recommendations regarding the conferment or grant of degrees, honours diplomas, licences, titles and marks of honour;

(xv) to award Stipends, Scholarships, Medals and Prizes and to make other awards in accordance with the Ordinances and such other conditions as may be attached to the awards;

(xvi) to publish lists of prescribed or recommended text-books, and to publish syllabuses of the prescribed courses of study;

(xvii) to prepare such forms and registers as are, from time to time, prescribed by the Ordinances; and

(xviii) to perform, in relation to academic matters, all such duties and to do all such acts as may be necessary for the proper carrying out of the provisions of the Act, the Statutes and the Ordinances.

9. (1) The University will have such Faculties as may be prescribed by these Statutes :

(2) (a) Each Faculty shall consist of such Departments of Studies as may be assigned to it by the Ordinances;

(b) No Department shall be established or abolished except by the Statutes :

(c) Each Department shall consist of the following members, namely:

- (i) Teachers of the Department;
- (ii) Persons appointed to conduct research in the Department;
- (iii) Dean of the Faculty or Deans of the Faculties concerned;
- (iv) Honorary Professors, if any, attached to the Department;
- (v) Such other persons as may be members of the Department in accordance with the provisions of the Ordinances.

(d) (i) Each Department shall have a Professor as its Head provided that when in a Department there is only one Professor or no Professor eligible to be the Head, a Reader may be appointed as its Head and when there is no Professor or Reader eligible to be the Head, the Dean of the Faculty concerned shall act as the Head of the Department.

(ii) No person shall ordinarily be appointed or continue as the Head of a Department on his attaining the age of sixty two years.

(iii) Subject as aforesaid, the duties and functions, terms and conditions and method of appointment of the Head of a Department shall be prescribed by the Ordinances.

(3) Each Faculty shall consist of the following members, namely:

- (i) Dean of the Faculty;
- (ii) Heads of Departments of Studies in the Faculty;
- (iii) All Professors in the Faculty;
- (iv) One Reader and one Lecturer, by rotation according to seniority, from each Department in the Faculty;
- (v) One Teacher concerned, by rotation according to seniority, from each College;

Provided that the College provides instruction in any of the subjects assigned to the Faculty;

(vi) Persons not connected with the University and having expert knowledge of the subject or subjects concerned co-opted by the Faculty, not more than one for each Department of the Faculty;

Provided that in the case of Faculties, where the number of Departments established is less than five, the number of persons so co-opted may be up to, but not more than five;

(vii) Five persons nominated by the Academic Council on the recommendation of the Vice-Chancellor, for their special knowledge of any subject assigned to the Faculty or any

allied branch of knowledge.

(4) All members of a Faculty, other than ex-officio members, shall hold office for a term of three years.

(5) The conduct of the meeting of a Faculty and the quorum required for each Faculty shall be prescribed by the Ordinances.

10. Faculties shall have such powers and shall perform such duties as may be assigned to them by these Statutes and the Ordinances and shall, from time to time, appoint such and so many Committees of Courses and Studies in different branches of knowledge as may be prescribed by the Ordinances. They shall also consider and make such recommendations to the Academic Council on any question pertaining to their respective spheres of work as may appear to them necessary or on any matter referred to them by the Academic Council.

10-A. (1) The Finance Committee shall consist of the following members, namely :

(i) Vice-Chancellor (Chairman);

(ii) Pro-Vice-Chancellor, if any;

(iii) Two persons nominated by the Chancellor;

(iv) Two persons, who are not employees of the University or of a recognised College or Institution, elected by the Court in accordance with the Rules laid down in Appendices D and X to these Statutes at least one of those so elected shall be a person who is not a member of the Executive Council;

Provided that no person shall be elected to the Finance Committee more than twice.

(v) Treasurer (Convener).

(2) Three members of the Finance Committee shall form a quorum.

(3) All members of the Finance Committee, other than ex-officio members, shall hold office for a term of three years.

(4) The Vice-Chancellor shall preside at the meetings of the Finance Committee. In the absence of the Vice-Chancellor, the Pro-Vice-Chancellor shall preside at a meeting thereof. In the absence of both the Vice-Chancellor and the Pro-Vice-Chancellor, the Treasurer shall preside at a meeting thereof.

(5) A member of the Finance Committee shall have the right to record a minute of dissent if he dissents from his colleagues.

(6) The Finance Committee shall meet at least twice every year to examine accounts and to scrutinise proposals for expenditure.

(7) The annual accounts and the financial estimates of the University prepared by the Treasurer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Executive Council for approval.

(8) The Finance Committee shall fix limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which in the case of productive works, may include the proceeds of loans). No expenditure shall be incurred by the University in excess of the limits so fixed.

(9) No expenditure other than that provided for in the budget shall be incurred by the University without the approval of the Finance Committee.

11. Subject to the provisions of the Act and the Statutes, any Authority of the University may, from time to time, appoint such and so many Standing Committees or Sub-Committees or Boards as it may deem fit and may, if it deems fit, appoint to them persons who are not members of such Authority. Such Committees and Boards may deal with any subject delegated to them, subject to subsequent confirmation by the Authority appointing them.

11-A. The Chancellor may, on his own motion or on the recommendation of the Court, appoint such persons as he may think fit to be the Rectors of the University.

11-B. His Highness the Governor of West Bengal shall be the Chancellor of the University.

11-C. (1) The Chancellor shall, by virtue of his office, be the head of the University.

(2) The Chancellor shall, if present, preside at the Convocation of the University for conferring degrees and at all meetings of the Court.

11-F. (1) The Vice-Chancellor shall be appointed by the Chancellor from a panel of not less than three persons selected by a Committee as constituted under Clause (2).

(2) The Committee referred to in Clause (1) shall consist of three persons two of whom shall be persons not connected with the University or a recognised College or Institution nominated by the Executive Council and one person nominated by the Chancellor. The Chancellor shall appoint one of the three persons to be the Chairman of the Committee :

Provided that if the Chancellor does not approve of any of the persons so recommended he may call for fresh recommendations.

(3) The Vice-Chancellor shall be a whole-time salaried officer of the University.

(4) The Vice-Chancellor shall hold office for a term of five years and shall be eligible for re-appointment.

Provided that, notwithstanding the expiry of the said period of five years, he shall continue in office until his successor is appointed and enters upon his office.

Provided further that the Chancellor may direct that a Vice-Chancellor, whose term of office has expired, shall continue in office for such period, not exceeding one year, as may be specified in the direction.

Provided, however, a person appointed as Vice-Chancellor shall retire from office, if, during the term of his office or any extension thereof, he completes the age of 65 years.

(5) The emoluments and the other terms and conditions of service of the Vice-Chancellor shall be prescribed by the Ordinances.

(6) In the case of a casual vacancy in the office of the Vice-Chancellor, the Pro-Vice-Chancellor, if any, shall until the appointment of a new Vice-Chancellor, perform the functions of the Vice-Chancellor.

However, if there is no Pro-Vice-Chancellor or there is a casual vacancy also in the Office of the Pro-Vice-Chancellor, the Dean of Colleges shall, until the appointment of a new Vice-Chancellor, perform the functions of the Vice-Chancellor according to their seniority from the date of appointment. In the event of the date of appointment of the two officers in their offices being the same, the seniority will be determined according to their date of birth.

In case of non-availability of the above-mentioned senior officer, the other officer shall perform the functions of the Vice-Chancellor.

Provided that if there is no Pro-Vice-Chancellor, no Dean of Colleges the Registrar shall carry on the current duties of the office of the Vice-Chancellor and take action under item (g) of Statute 11-K.

11-G. (1) The Vice-Chancellor shall be the principal Executive and Academic Officer of the University and shall take rank in the University next to the Pro-Chancellor. He shall be the ex-officio Chairman of the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor and the Pro-Chancellor, preside at the Convocation to confer degrees. In the absence of the Chancellor and the Pro-Chancellor, he shall also preside at the meetings of the Court. He shall be entitled to be present at and to address any meeting of any authority or other body of the University but shall not be entitled to vote thereat unless he is a member of such authority or body.

(2) It shall be the duty of the Vice-Chancellor to see that the Act, the Statutes, the Ordinances and the Regulations are duly observed and he shall have all powers necessary for that purpose.

(3) He shall have the power of convening meetings of the Court, the Executive Council and the Academic Council and shall perform all such acts, as may be necessary to carry out or further the provisions of the Act, the Statutes and the Ordinances.

(4) If, in the opinion of the Vice-Chancellor, any emergency has arisen which requires that immediate action should be taken, the Vice-Chancellor shall take such action as he deems

necessary and shall report the same for confirmation at the next meeting to the authority which, in the ordinary course, would have dealt with the matter :

Provided further if the action taken by the Vice-Chancellor is not approved by the authority concerned he may refer the matter to the Visitor whose decision thereon shall be final :

Provided further that where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within thirty days from the date on which he receives notice of such action, an appeal to the Executive Council.

(5) The Vice-Chancellor shall exercise general control over the affairs of the University and shall give effect to the decisions of the Authorities of the University.

(6) All powers relating to the proper maintenance of discipline, in the University shall stand vested in the Vice-Chancellor.

11-H. (1) The Pro-Vice-Chancellor, if the Executive Council decides that there should be one, shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor and on such terms as may be laid down in the Ordinances :

Provided that where the recommendation of the Vice-Chancellor is not accepted by the Executive Council, the matter shall be referred to the Chancellor who may either appoint the person recommended by the Vice-Chancellor or ask the Vice-Chancellor to recommend another person to the Executive Council.

(2) The term of office of the Pro-Vice-Chancellor shall ordinarily be coterminous with the office of the Vice-Chancellor :

Provided that, notwithstanding the expiry of the term of his office, the Pro-Vice-Chancellor shall continue in office until his successor is appointed and enters upon his office.

(3) On the expiry of the term of his office the Pro-Vice-Chancellor shall be eligible for re-appointment

(4) A person appointed as Pro-Vice-Chancellor under Clause (2) or (3) of this Statute shall retire from office, if, during the term of his office or any extension thereof, he completes the age of 65 years.

(5) Subject to the control and supervision of the Vice-Chancellor, the Pro-Vice-Chancellor shall perform such duties and exercise such functions and powers as the Vice-Chancellor may specify generally or in individual cases and shall assist the Vice-Chancellor on all matters academic and administrative.

When the Vice-Chancellor is on leave or is away from town for any other reason the Pro- Vice-Chancellor shall perform the functions of the Vice-Chancellor.

11-J. (1) The Treasurer shall be elected by the Court from among a panel of three persons nominated by the Executive Council. The Council shall obtain the consent of the person concerned before inclusion of his name in the panel so nominated. The election of the Treasurer by the Court shall be subject to the approval of the Chancellor. He shall hold office for a term of five years.

The election to the office of the Treasurer shall be held either at the annual meeting of the Court or at any other meeting of the Court convened by the Vice-Chancellor. The election shall be by secret ballot. The candidate who obtains the highest number of votes shall be declared to have been elected. In case of tie, the Chairman shall determine by drawing lots in such a manner as he may determine which of the persons shall be deemed to have been elected. The three persons nominated by the Executive Council for election should signify their consent in writing before their names are nominated.

(2) He shall be an ex-officio member of the Court and the Executive Council.

(3) A casual vacancy in the office of the Treasurer shall be filled by the Executive Council. The person appointed to fill such vacancy shall hold office until the election of his successor either at the next annual meeting or at any other meeting of the Court convened by the Vice-Chancellor.

(4) The Treasurer shall exercise general supervision over the funds of the University and shall advise it as regards its financial policy.

(5) The Treasurer shall-

(a) subject to the control of the Executive Council, manage the property and investments of the University and be responsible for the preparation of the annual accounts and the financial estimates and for their presentation to the Executive Council and the Court;

(b) subject to the powers of the Executive Council, be responsible for seeing that all monies are expended on the purpose for which they are granted or allotted;

(c) convene meetings of the Finance Committee; and

(d) exercise such other powers as may be prescribed by the Ordinances.

(6) The receipt of the Treasurer or of the person or persons duly authorised in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for the same.

11-K. (1) The Registrar shall be appointed by the Executive Council and shall be a whole-time officer of the University. The terms and conditions of service of the Registrar shall be such as may be prescribed by the Ordinances.

(2) The Registrar shall be ex-officio Secretary of the Court, the Executive Council, the Academic Council, the Finance Committee and the Faculties, but shall not be deemed to be a member of any of these Authorities.

(3) It shall be the duty of the Registrar--

(a) to be custodian of the records, Common Seal and such other property of the University as the Executive Council shall commit to his charge;

(b) to issue all notices convening meetings of the Court, the Executive Council, the Academic Council, the Finance Committee, the Faculties, the Boards of Studies, and of any Committee appointed by the Authorities of the University;

(c) to keep the minutes of all meetings of the Court, the Executive Council, the Academic Council, the Finance Committee, the Faculties and any Committee appointed by the Authorities of the University;

(d) to conduct the official correspondence of the Court, the Executive Council and the Academic Council;

(e) to supply to the Visitor copies of the Agendas of the meetings of the Authorities of the University as soon as they are issued and the Minutes of meetings of Authorities ordinarily within a month of the holding of the meeting;

(f) in an emergency, when neither the Vice-Chancellor nor the Pro-Vice-Chancellor nor the Director, South Delhi Campus nor the Dean of Colleges is able to act, to call a meeting of the Executive Council forthwith and to take its directions for the carrying on of the work of the University; and (g) to perform such other duties as may, from time to time, be assigned to him by the Executive Council.

11-L. The following other persons in the service of the University are hereby declared to be officers of the University:

(1) Dean of Colleges;

(2) Librarian; and

(3) Proctor

11-M. (1) The Dean of Colleges, if the Executive Council decides that there should be one, shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor and on such terms as may be laid down in the Ordinances :

Provided that where the recommendation of the Vice-Chancellor is not accepted by the Executive Council, the matter shall be referred to the Visitor who may either appoint the person recommended by the Vice-Chancellor or ask the Vice-Chancellor to recommend another person to the Executive Council.

(2) The term of office of the Dean of Colleges shall ordinarily be coterminous with the office of the Vice-Chancellor :

Provided that, notwithstanding the expiry of the term of his office, the Dean of Colleges shall continue in office until his successor is appointed and enters upon his office.

(3) On the expiry of the term of his office, the Dean of Colleges shall be eligible for re-appointment.

(4) A person appointed as Dean of Colleges under Clause (2) or (3) of the Statute shall retire from office if, during the term of his office or any extension thereof, he completes the age of 65 years.

(5) Subject to the control and supervision of the Vice-Chancellor, the Dean of Colleges shall perform such duties and exercise such functions and powers as the Vice-Chancellor may specify generally or in individual cases and shall assist the Vice-Chancellor on all matters academic and administrative.

11-P. When the Vice-Chancellor and the Pro-Vice-Chancellor are on leave or away from town for any reason, the Dean of Colleges shall perform the functions of the Vice-Chancellor according to their seniority from the date of appointment. In the event of the date of appointment of the two officers in their Offices being the same, the seniority will be determined according to their date of birth.

12. (1) The Deanship of a Faculty will rotate amongst the Departments of that faculty. For that purpose a list of such Departments, in the order reckoned from the date of their establishment, the oldest Department being put first and so on, shall be prepared. Where two or more departments have been established on the same date, their relative place in the list will be determined by draw of lots.

Any person who is the Head of that Department whose turn comes according to the list, shall be the Dean for a period of three years provided that if that person ceases to be the Head before completing the said term, his successor in the Department shall be the Dean for the remainder of the term and provided further that in a case where the turn of such a department comes where the Dean is to act as the Head, that Department will be bypassed by the one immediately next to it in the list.

(1-A) Notwithstanding anything contained in Clause (1), where there is a Professor in a Faculty, a Reader shall not be appointed as its Dean. In such a situation, if there is a Professor in that Department whose turn comes according to the list, he shall be the Dean; if there is no such Professor, that Department will be bypassed to be followed by next in the list and so on till such time it is ensured that a Professor alone becomes the Dean.

(1-B) When there is no Professor or Reader in a Faculty who can be appointed as its Dean, then the Vice-Chancellor, or the Pro-Vice-Chancellor if so designated by the Vice-Chancellor, shall act as the Dean of that Faculty.

(2) The Dean of each Faculty shall be the executive officer of the Faculty, and shall preside at its meetings.

(3) The Dean shall issue the lecture lists of the University in the Departments comprised in the Faculty, and shall be responsible for the conduct of teaching therein.

(4) The Dean shall have the right to be present and to speak at any meeting of any Committee of the Faculty, but not to vote thereat unless he is a member of the Committee.

12 -A. The Librarian shall be appointed by the Executive Council and shall be a whole-time officer of the University. He shall exercise such powers and perform such duties as may be prescribed by these Statutes or as may, subject to these Statutes, be assigned to him by the Executive Council.

12 -B. The Proctor shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor and shall exercise such powers and perform such duties in respect of the maintenance of discipline among students, as may be assigned to him by the Vice-Chancellor. The Proctor shall hold office for a term of two years.

15. The Court may, on the recommendation of the Executive Council, by a resolution passed with the concurrence of not less than two-thirds of the members voting, withdraw any degree or diploma conferred by the University.

16. (1) All proposals for the conferment of Honorary Degrees shall be made by the Academic Council to the Executive Council, and shall require the assent of the Court before submission to the Chancellor for confirmation:

Provided that, in cases of urgency, the Chancellor may act on the recommendation of the Executive Council only.

(2) Any Honorary Degree conferred by the University may, with the previous approval of two-thirds of the members of the Court and the sanction of the Chancellor, be withdrawn by the Executive Council.

17. (1) Teachers of the University shall be of two classes, namely:

(i) Appointed teachers of the University; and

(ii) Recognised teachers of the University.

(2) Appointed teachers of the University. shall be either-

(a) Servants of the University paid by the University and appointed by the Executive Council as Professors, Readers or Lecturers or otherwise as teachers of the University, or

(b) persons appointed by, the Executive Council as Honorary Professors, Readers or Lecturers or otherwise as teachers of the University.

19. (1) The Selection Committee for any appointment specified : in column (1) of the Table hereto annexed shall consist of the Vice- Chancellor, the Pro-Vice-Chancellor (if any), a nominee of the Chancellor, and the persons specified in the corresponding entry in column (2) of the said Table :

THE TABLE

Professor: (i) The Head of the Department concerned, if he is a Professor. If the Head is a Reader, then the Professor, if any, in that Department.

(iv) Three persons not connected with the University, nominated by the Academic Council for their special knowledge of, or interest in, the subject with which the Professor will be concerned.

Reader or (i) The Head of the Department concerned.

Lecturer:

(iii) Two persons not connected with the University, nominated by the Academic Council for their special knowledge of, or interest in, the subject with which the Reader or Lecturer will be concerned.

Registrar: (i) Treasurer.

(ii) Two members of the Executive Council nominated by it.

Librarian: Two persons not connected with the University, one nominated by the Executive Council and the other nominated by the Academic Council.

(3) The Vice-Chancellor, or in his absence, the Pro-Vice- Chancellor, if any, shall preside at the meetings of a Selection Committee.

(4) The meetings of a Selection Committee shall be convened by the Vice-Chancellor, or in his absence, by the Pro-Vice-Chancellor, if any. The meetings shall be fixed at a time convenient to the nominee of the Chancellor and other persons nominated by the Academic Council/Executive Council.

(6) The quorum for a meeting of the Selection Committee shall not be complete unless, in addition to the Chairman, in a case where the number of Chancellors nominee and the persons nominated by the Academic Council/Executive Council on the Selection Committee is four, at least three of them and where such number is three, at least two of them are present in the meeting. If the quorum is not complete, the meeting shall be adjourned.

(7) The Selection Committee shall consider and submit to the Executive Council recommendations as to the appointment referred to it. If the Executive Council is unable to accept the recommendations made by the Committee, it shall record its reasons and submit the case to the Chancellor for final orders.

26. The Fellowships and Scholarships which may be instituted by the University shall be prescribed by the Ordinances.